

## BSU Staff Development Events – Feedback Form

Please help us to make improvements to the workshops, courses and other development events that we run. We would be very grateful if you can take 5 minutes to answer the following questions. Your responses are anonymous.

Event:  Date:

*Please delete as appropriate*

1. Was the pre-event administration appropriate and helpful?

Yes/ No

*Please can you give reasons for your answer:*

2. Did the standard of venue (food, location, environment) meet your expectations?

Yes/ No

*Please can you give reasons for your answer:*

3. Was the start/finish time and duration of the event appropriate?

Yes/ No

*Please can you give reasons for your answer:*

4. Were the learning materials clear and easily/readily accessible? (e.g. could you read the material?)

Yes/ No

*Please can you give reasons for your answer:*

5. Was there any subject matter missing that should have been included?

Yes/ No

*Please can you give reasons for your answer:*

6. Did the course/workshop meet your expectations?

Yes/ No

*Please can you give reasons for your answer:*

7. Was the course/workshop pitched at the right level for you?

**Yes/No**

*Please can you give reasons for your answer:*

8. Will this course/workshop be useful to you in your everyday work?

**Yes/No**

*Please can you give reasons for your answer:*

9. Do you feel motivated to apply what you've learnt into your everyday work?

**Yes/No**

*Please can you give reasons for your answer:*

10. Would you recommend this course/workshop to your colleague?

**Yes/No**

*Please can you give reasons for your answer:*

11. How could the course/workshop be improved?

12. Finally, are there any other courses that would help you to become even more effective in your job?

**Thank you very much for your time.**